

governance arrangements. Guidance on applying for NHS permission for research is available in the Integrated Research Application System or at <http://www.rdforum.nhs.uk>.

Where the only involvement of the NHS organisation is as a Participant Identification Centre (PIC), management permission for research is not required but the R&D office should be notified of the study and agree to the organisation's involvement. Guidance on procedures for PICs is available in IRAS. Further advice should be sought from the R&D office where necessary.

Sponsors are not required to notify the Committee of approvals from host organisations.

It is the responsibility of the sponsor to ensure that all the conditions are complied with before the start of the study or its initiation at a particular site (as applicable).

Approved documents

The final list of documents reviewed and approved by the Committee is as follows:

<i>Document</i>	<i>Version</i>	<i>Date</i>
Letter of invitation to participant	1	12 October 2010
Protocol	2	06 December 2010
Evidence of insurance or indemnity		10 September 2010
Referees or other scientific critique report		
Covering Letter		22 October 2010
Interview 1 topic guide	1	12 October 2010
Interview 2 topic guide	1	12 October 2010
Letter from funder		19 February 2010
Consent structure (observations)	2	07 December 2010
REC application		22 October 2010
Response to Request for Further Information		22 November 2010
Response to Request for Further Information		07 December 2010
Participant Information Sheet: Meeting convenor	3	07 December 2010
Investigator CV		12 October 2010
Participant Information Sheet: Interviews	3	07 December 2010
Participant Information Sheet: Meeting attendee	2	07 December 2010
Participant Information Sheet		
Participant Consent Form	1	12 October 2010
Participant Consent Form: Interviews	3	07 December 2010
Participant Consent Form: Observation	2	07 December 2010

Statement of compliance

The Committee is constituted in accordance with the Governance Arrangements for Research Ethics Committees (July 2001) and complies fully with the Standard Operating Procedures for Research Ethics Committees in the UK.

After ethical review

Now that you have completed the application process please visit the National Research Ethics Service website > After Review