

Community Visiting/Fieldwork Risk Assessment

This form should be completed for community visiting. The University's Code of Practice for Safety in Fieldwork requires that for such work an itinerary must be left with a responsible person and other precautions taken as judged appropriate in a risk assessment.

1. Department
SUPERVISOR(S)
2. Brief Description of Project:

3. For projects involving individuals or small numbers give the names of those carrying out the fieldwork:

4. Hazard/Risk Analysis:

What are the potential risks to personal safety?

Will visits take place during hours of darkness?

Y/N

If so, are extra precautions required?

5. Precautions:

What arrangements are in place for leaving an itinerary of movements and expected return times with a responsible person?

Are the following precautions appropriate?

	Yes	No	N/A	Notes
Discussions with health professionals				
Pre-visit checks				
Visiting in pairs with a companion in earshot				
Personal alarms				
Mobile phones				
Reporting to base and follow-up procedure				
Specialist training				
Other precautions (state)				

Signed **Status** **Date**



**Health and Community Care Research Unit (HaCCRU)
Community Visiting/Fieldwork booking in/out form**

This form is to be completed by all members of staff who are interviewing in the community. A separate form should be completed for each visit and left in the department prior to the interview.

1. Researcher:
2. Location/Address to be visited: Emergency No: Mobile No: Contact No:
3. Date and time of interview:
4. Has Researcher contacted Department Yes/No
5. Special Instructions