

## Consent to take part in the study

### Information Systems: Monitoring and Managing From Ward To Board

	Add your initials next to the statements you agree with
I confirm that I have read and understand the information sheet dated April 2014 explaining the above research project and I have had the opportunity to ask questions about the project.	
I agree for the data collected from me to be used in the research study.	
I agree for the telephone conversation to be recorded.	
I agree to take part in the above research project.	

Name of participant	
Participant's signature	
Date	
Name of lead researcher	Professor Justin Keen
Signature	
Date	

If you want to ask me any questions about the research study, you can contact me by telephone, email or letter:

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## **INFORMATION SHEET**

### **Information Systems: Monitoring and Managing From Ward To Board**

You are being invited to participate in a research project, focusing on dashboards, which is being undertaken by the University of Leeds. The research is funded by the Department of Health's National Institute for Health Research (NIHR), and has been approved by the University of Leeds School of Medicine Research Ethics Committee. Before you decide it is important for you to understand why the research is being done and what it will involve. Please take time to read the information below, and discuss it with colleagues if you wish, before deciding whether or not you wish to take part. If anything is not clear, or you would like more information, please do contact me – my details are at the bottom of this note.

All Trusts in England are being encouraged to develop dashboards. These are integrated information systems that are designed to enable staff to monitor the quality of services, or the overall performance, of wards. Quality and performance dashboards are also being developed to facilitate monitoring of services by Trust Boards and external bodies, including Clinical Commissioning Groups. There is very little information available about the progress that has been made by Trusts so far, or about their plans for the next two years. Indeed, there is little solid research evidence about the value of dashboards, either for ward staff or when they are used by managers.

We have identified 20 NHS acute Trusts that we are inviting to participate in a telephone survey. We want to establish what progress the Trusts have made with implementing and using dashboards to date, what their plans are for the next two years, and what they perceive to be the issues that will help or hinder their work. We also want to use the survey to help us to identify four Trusts that are willing to work with us in a later phase of our research. This will involve site visits, and as a result the 20 Trusts are all within a reasonable travelling distance of Leeds.

If you agree to be interviewed, we will ask you a number of factual questions. We will ask about the types of dashboards used in your Trust, how long they have been in use, who uses them, and how they use them. We are also interested in whether they have been implemented on your local IT systems, or are circulated by email or on paper. We will also ask you whether you have any evidence about the benefits of using them, have encountered any problems with them, and about any plans you may have for them over the next two years. We will also discuss whether there are any documents that you can send us, that would help us to understand the way you use dashboards currently, or set out your future plans. Finally, we will ask whether you would, in principle, be prepared to consider being a case study site. The telephone interview will be recorded, and then transcribed. Everything you say in the interview will be treated as confidential, and not passed on to anyone outside the research team. Nothing that we publish, for example in a report to our funders, will enable anyone to trace information you give us back to you or your Trust.

If you are interested in being a study site, and we judge that your work over the next 18 months will produce valuable research insights, then we will visit you and colleagues at your Trust and discuss what the next stage of the research would entail. The process from this point onwards in the study will be the subject of a separate research ethics proposal.

## **Funding**

The study is being funded by the Health Services and Delivery Research programme, which is part of the National Institute for Health Research (NIHR). Further information about the funder is available at:

<http://www.nets.nihr.ac.uk/programmes/hsdr/remit>

## **Contact Me**

You are welcome to contact me to discuss the study. The best way to contact me, Professor Justin Keen, is by email, [j.keen@leeds.ac.uk](mailto:j.keen@leeds.ac.uk). My telephone number is 0113 343 6941. I work at the Leeds Institute of Health Sciences,

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