

Insert CI's name

Insert CI's postal address

<Title and name of patient>

<Address of patient>

Dear <insert title and name of patient>

An invitation to take part in a research study about falls

You have previously taken part in a research study run by the University of York and told us that you may be interested in taking part in other research studies. We are writing to you today, to see if you would be interested in taking part in a new falls prevention study. As you may know, falls are a common problem, especially in older people. The aim of the study is to see if an occupational therapist intervention can help reduce the number of falls people have. The study is called OTIS and it is being run by the University of York with the help of your local Occupational Therapy department. If you have already been approached to take part in the OTIS Study please ignore this letter.

Before you decide whether or not to take part, you should understand why this study is being done and what it will involve. If you do decide to take part in this study you would not have to travel. The enclosed information leaflet gives details about it - please feel free to discuss it with others. It is up to you to decide whether or not to take part. Not taking part in the study will in no way affect the standard of care you receive from your GP.

If you want to take part, please:

- fill in the yellow consent form
- fill in the screening form/contact sheet
- post both to the University in the envelope provided (no stamp needed).

If you have any questions, please contact [insert name of trial coordinator] at the University of York on [insert telephone number]. If no-one is available, please leave a message and we will contact you as soon as possible.

Thank you for taking the time to read about the study.

Yours sincerely

Chief Investigator of the OTIS Study